

Update admin to accommodate new layout on Certificates:

Target due date for this part: December 15th or soon thereafter.

Certificates for next year have been revised and it's going to require we have control for the horizontal offset of the date on the test. (See layout attached)

The date will be at the top right after the line of copy. The name is still centered, so the control on the site now is good.



Engage360Training.com Welcome Screen and Tests Redesign 2012

Target launch date for redesign: Around the first week of January 2012.

1) The goal is to redesign the following based off of the designs provided:

- a) Home screen for all users
- b) Different header on home screen for Commercial Tire Users (CVT) (Shown below for reference)



- c) (CVT) Commercial Tire Users will also have the training areas shown to the right “flipped”. See layout to confirm.
- d) Redesign of test pages, all supporting pages like Account Info, technical help, survey page, etc. (Layouts provided for reference)
- e) Text changes to supporting pages. Instructions in file: 2012 E360 Pages Edits.docx

2) The redesign will include a couple new features but no major “functional” changes:

- a) Users will be able to upload their own picture. The system should resize the photo appropriately. After the photo is uploaded, the text “Upload a pic Click Here” will disappear. To change the photo the user can make this change from within a new section in their account area.
- b) In the center there will be a promo spot that will be continually updated. This should be built with an include file so it can be easily updated from a specific file.
- c) Please change the “log out” time for administrators to never. Change “log out” time for users to 3 hours.

3) Setup IMAP email techsupport@engage360training.com and change all forms to send emails there. (poster request, survey forms, tech support, pro level notifications, username and password request) Remove current forwards.

Admin changes:

- 1) Add language drop down reports menu for RESULTS and USERS tab for further sorting options.
- 2) PRO Level Unlock. Need to provide manual unlock ability for users who are currently locked out of the PRO Level status because they failed. We need to be able to define a time period when sorting users. For example, we might define January 1, 2012-April 1, 2012 as a time period where we can “unlock” all PRO users that have not passed the pro level within that time. This will allow them to try again.

Additional changes/improvements:

- 1) Provide documentation for how to upload Gold Lists so client can manage.
- 2) Toolbox. Change the default screen to load up blank. This will save some time due to the site

having so much data.

3) Archive yearly data like we did in previous years and reset points on 1/1/2012

4) Add additional sorting options for toolbox. For example we might want to see all users in Customer Service and Controlling in one report.

Testing:

1) Changes will be implemented on the DEV version of the website.

2) When approved, all new interface elements will be made live for review and testing.

Future project for Q1 2012 (For Reference):

1) When a user is within a test, they can select a “pop-down” or some kind of popup screen that can be triggered from within the test. This will contain links.

2) Tests will have a “name” within the system so all test names are unique. But we would also like an additional “display” name for the tests that appear on the pop-up window.